

Measures and Guidelines for the Meeting Attendees of the 2021 Annual General Meeting of Shareholders to Prevent the Outbreak of Coronavirus Disease (COVID-19)

In order to prevent the outbreak of the Coronavirus Disease (“COVID-19”) and to comply with the disease preventive measures imposed by the Government and related authorities, the Company would like to inform measures and guidelines for attending the Meeting as follows:

1. The Company would like to **ask for cooperation from shareholders to consider granting a proxy to the Company’ Independent Director** instead of attending the Meeting in person in order to reduce the risks of mass gatherings. Please send a completed proxy form together with supporting documents to the following address:

Office of Corporate Secretary
Thai Group Holdings Public Company Limited
315 Southeast Building, 6th Floor, Silom Road
Silom Sub-district, Bangrak District, Bangkok 10500

In this regard, Explanation on the Appointment of Proxy appears as *Attachment No. 8*. Shareholders who grant a proxy can reserve all voting rights in the Meeting in accordance with the relevant laws and regulations.

2. If shareholders have any questions related to the Meeting agenda, shareholders can **submit the questions in advance** via comsec@segroup.co.th or to the Office of Corporate Secretary at the postal address mentioned in Item No. 1. Please clearly specify shareholder’s name, telephone number and/or email address. The Company will collect all questions and provide answers relevant to the Meeting agenda in the Meeting.
3. **In case that the shareholder and /or proxies wish to attend the Meeting**

In order to comply with the laws and preventive measures imposed by the relevant government authorities, the Company has set out preventive measures and guidelines and would like to request attendees to strictly adhere to the Company’s measures as follows:

- 3.1 Screening process before the Meeting** – The Company will have a screening point for checking every attendee’s body temperature before entrance into the Southeast Building.

Attendees shall be required to truthfully fill in “the form for health screening for the risk of Coronavirus Disease 2019 (COVID-19)” at the screening point and must pass through the body temperature screening. If there is any suspect case, e.g. any persons having fever (having a body temperature of 37.5 degrees Celsius or higher) or showing any respiratory symptoms such as coughing, sneezing, runny nose, sore throat or breathing difficulties or showing any sign or indication of COVID-19 infection or any other symptoms or indications of diseases which expose to COVID-19 infection including those who have had close contact with those who visited or returned from countries or areas with the report of COVID-19 outbreak or those who have had close contact with patients with suspected or confirmed COVID-19 in less than 14 days before the Meeting, the Company reserves the right to restrict attendee with such conditions from entering to the Meeting room and shall request such attendee to consider granting a proxy to the Company’s Independent Director. Please note that concealment of health information or traveling record is considered a violation of the Communicable Diseases Act B.E. 2558. In addition, attendees must bear any risks resulting from participating the Meeting, including taking care of your own health which may be impacted and the Company does not wish such impact to occur.

- 3.2 **Check-in and check-out at the Meeting** - Attendees will be check into and check out of the Building by scanning QR Code, arranged by the Company at the entrance and exit area. This is to facilitate disease-control tracking of the Meeting attendees in event that there is a report of COVID-19 case.

Attendees who passed through the screening and registration processes will be given a sticker and **must always affix the sticker on their clothes while in the Meeting area**. The Company will allow only shareholders and/or proxies who passed through the screening and registration processes to enter into the Meeting room. Followers of the Meeting attendees will not be allowed to enter into the Meeting room.

- 3.3 Guidelines for shareholders and/or proxies who wish to attend the Meeting – The Company would like to request attendees to strictly follow the Company’s guidelines as follows:

- Always wear a facemask while in the Meeting
- Wash your hands with soap or hand sanitizer
- Avoid touching or sharing personal items with others
- Do not consume any food or snack (except for water) in the Meeting area
- Please leave the Meeting if you develop a fever, cough, runny nose, sore throat or breathing difficulties.

- 3.4 To comply with COVID social distancing measure, seating will be arranged up to 50 seats or as appropriate for the location in accordance with related regulations as stipulated by government authorities. The Company will not allow any additional seats and standing in the Meeting room. Moving of the seats arranged by the Company is also strictly prohibited. The Company will allocate the seats to the registered attendees on first come-first serve basis. In the event that the seats are all taken by the prior attendees, the Company reserves the right to deny the entry to the Meeting room and requests for shareholders’ cooperation to consider granting a proxy to the Company’s Independent Director.

- 3.5 To not gather the people in the room for long time, the Meeting is concise and not last longer than one and a half hours, only questions related to the agenda items will be addressed and answered in the Meeting. If the shareholders have the questions, please write the question on the paper and submit to the staff. All questions, both those submitted in advance and during the meeting will be attached to the Minutes of the Annual General Meeting of Shareholders, which will be disclosed through SET Portal of the Stock Exchange of Thailand (“SET”) and the Company’s website within 14 days of the date of the Annual General Meeting of Shareholders.

- 3.6 For sanitary reasons and to reduce the risk of COVID-19 infection, **the Company will not provide any snack box, tea, coffee or any kind of beverages except for bottled water and any food consumption in the Meeting area will be strictly prohibited.**

In addition, if there is any change in the situation or additional regulations imposed by the government authorities, the Company may consider adjusting any measures in this connection in line with the situation or any additional regulations to be issued or determined by the government and will inform shareholders through the Company’s website <http://www.segroup.co.th/TGH/shareholderMeetingTH.php> and SET Portal of the SET.

For benefits of all attendees, your cooperation in strictly adhering to the above measures and guidelines would be highly appreciated.